



**DEPARTMENT OF THE AIR FORCE
FLORIDA NATIONAL GUARD**

Office of the Adjutant General
St. Francis Barracks, P.O. Box 1008
St. Augustine, Florida 32085-1008



STATEWIDE

ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT #028-25

Open To: Current on-board Florida Air National Guard members only

Position Title: POL NCO

Unit/Duty Location: 125 LRS, Jacksonville IAP, FL

Open Date: 18 Dec 2024

Close Date: 08 Jan 2025

Min/Max Grade Required: E5/E6

Security Clearance: Secret

Minimum Required AFSC: 2F051, 2F071

Duty AFSC: 2F071

Position Description: Experience is mandatory in functions such as Fuels Service Center operations, training, material control, fuels vehicle and equipment maintenance, and fuels laboratory. Qualification in and possession of AFSC 2F051. Also, experience is mandatory in functions such as receipt, issue, and transfer operations from the military service station, fuels hydrant system, and cryogenic storage; operating available mobile refueling vehicles and equipment; documenting fuels transactions for computer processing; and performing fuels quality control analysis on petroleum products. Experience in Fuels Operations such as mobile refueling, fuels hydrants; understand the role and responsibilities of a Contracting Officer Representative; possess a working knowledge of Fuels Service Center operations with a keen understanding of fuels accounting; be familiar with fuels laboratory and training requirements. Knowledge is mandatory regarding the composition, properties, and characteristics of petroleum products and cryogenic fluids, including toxic, explosive, and fire hazards; environmental protection procedures; conservation; methods of receiving, storing, testing, and evaluating fuel and cryogenic fluids under normal, or operating within remote locations or in support of deployment and contingency operations. Maintains and operates fuels and cryogenic facilities and equipment. Inventories, receives, stores, transfers, and issues petroleum, cryogenics, and alternative fuel products. Performs quality analysis on petroleum and cryogenics products. Performs preventive and operator maintenance on fuel dispensing vehicles and handling equipment, fuel dispensing systems, and conducts operator inspection and maintenance on facilities. Prepares receipt, inventory, and issue documents to support fuel and cryogenic product accountability. Operates specialized fuels vehicles and support equipment. Directs receipt, storage, transfer, and issue operations for petroleum, alternate fuel, and cryogenic products. Forecasts product requirements, places orders for products, and performs product receipt operations. Ensures proper handling and segregation of products received and verifies quantity and quality. Documents discrepancies in product receipt quantities and quality. Isolates off-specification products and takes appropriate actions to correct quality problems. Ensures compliance with all safety and environmental regulations. Manages, maintains, and operates storage and dispensing facilities. Rotates stock to prevent product quality degradation. Ensures an effective operator maintenance program is carried out. Maintains inspection and maintenance records for facilities. Reports facility deficiencies to appropriate maintenance activity. Initiates facility upgrades and construction projects. Inspects and maintains cryogenic storage tanks and support equipment. Operates and maintains cryogenic production plants. Manages, maintains, and operates Fuels Support Equipment (FSE) used for base and tactical operations. Performs technical fuels functions. Operates Fuels Service Center (FSC) to monitor all product movements and ensure timely response to mission requirements. Coordinates fuel and cryogenic servicing requirements with supported agencies and ensures appropriate prioritization of support requirements. Ensures vehicle and equipment preventive maintenance program is effective and reliable. Operates mobile and hydrant servicing equipment to dispense products to aircraft and ground support equipment and facilities. Operates cryogenic storage tanks to receive and dispense

products. Maintains fuels and cryogenic records. Maintains quality control of fuel and cryogenic products. Conducts preventive maintenance inspections on the fuel's vehicle and equipment.

Retraining into the 2FOXX career field within the Air Force Reserves and Air National Guard is restricted to the grades of E-6 and below with less than 10 years of Total Federal Military Service.

Length of Tour: Initial AGR tour orders are probationary. The probationary period will not exceed six years (IAW ANGI36-101 & FLANG Supplement; Reference paragraph 6.2.). The initial order will be a minimum of four years (reference paragraph 5.8.). AGR Orders and probationary period might not end on the same date. The selecting unit and HRO must ensure the selectee has an ETS that allows for the required order length. Members whose ETS does not support the minimum order length must be re-enlisted or extended, as appropriate, to satisfy this requirement.

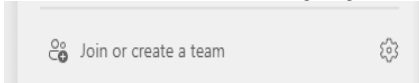
MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members must have achieved a passing Fitness Program score in order to be assessed for entry into the AGR Program.
2. Air National Guard members must meet the physical qualifications outlined in AFI48-123. Medical exams must be conducted not more than 12 months prior to entry on AGR duty.
3. An applicant on a medical profile, to include pregnancy, may apply and be selected for an AGR tour; however, the selectee may not begin the AGR active-duty tour until the medical restrictions are released.
4. Must meet any Special Requirements as specified on Position Description.
5. Failure to maintain the **required** security clearance will result in removal from the AGR program.
6. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
7. You must be in a military status to apply for an AGR position.
8. Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal military service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI36-101.
11. IAW ANGI36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement to 24 months when in the best interest of the unit, State, or Air National Guard.
12. Candidates will be evaluated based on their education, experience, training, and performance. Consideration will be based on available information contained in the individual's application.
13. To ensure Florida Air National Guard Active Guard Reserve (AGR) Airmen are provided career opportunities for promotion, career progression, retention, education, and professional development consistent with assigned missions, strength limitations and policies they may apply for a vacant UMD AGR position without the awarded duty AFSC and are subject to retraining restrictions

APPLICATION INSTRUCTIONS

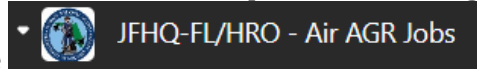
- **Applications must be sent electronically by utilizing TEAMS;** to access, in the TEAMS

application click on



. Input the following code: **63pbpex**. Once you

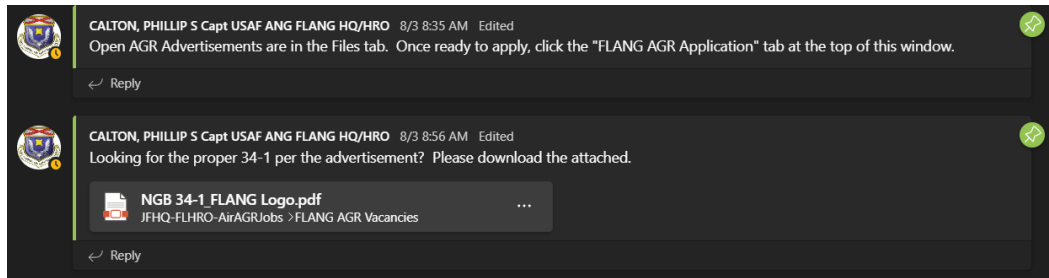
have joined the team you will see the



team appear in the “Your

teams” section. There will be a general channel and a “FLANG AGR Vacancies” channel. Select the “FLANG AGR Vacancies” channel to access the required application to submit your packet.

- Once you have joined the team and located the channel you will see two pinned conversations:



- On occasion the “FLANG AGR Application” tab has taken some time to appear. It is recommended you do not wait until ready to apply to join the team in TEAMS. Should you experience any issues please reach out to the HRO org box listed below.

flanghq.hro.air-agr@us.af.mil

- **Submit Application as one (1) single PDF.** Drop-off the uploaded file with file named only as: LastName, FirstName_Military Vacancy Announcement (example: Doe, John_028-25).

Common disqualifiers include unsigned 34-1, RIP not from vMPF, and Fitness report expired before advertisement close out date.

Applications must be received before the Close of Business (COB) on the closing date to be processed. Any missing requirements that are listed below will result in disqualification. Be advised, applications are not reviewed until after the job closes. HRO will notify applicants whose application is not complete, contains missing or erroneous information, or disqualified via the email addresses supplied on the vMPF Report of Individual Personnel.

It's always advisable to ensure and double-check that the information submitted meets the requirement per the advertisement.

APPLICATION REQUIREMENTS

1. **NGB Form 34 -1:** ONE signed and dated (Application for Active Guard Reserve (AGR) Position). Ensure an explanation is attached for required answers given in Section IV. Ensure to use the most current version of the NGB Form 34-1 attached to advertisement. Any other version and/or variation not currently attached to the advertisement will result in an automatic incomplete package. All packages submitted by the closeout date are final. There are no opportunities for resubmissions after the closeout date.
2. Current **Report of Individual Personnel (RIP):** Obtained from Virtual Military Personnel Flight (vMPF). Send ALL pages of the Record Review (DO NOT send a Career Data Brief). *It is your responsibility to ensure your vMPF RIP is in order prior to application submittal. This includes but not limited to: verifying Duty History, AFSC, ASVAB Scores, Current Rank, Service Dates, and Security Clearance.*
3. **myFITNESS:** Most recent Fitness Tracker report obtained from AFPC Secure/myFSS. Fitness assessment must not expire prior to the closing date of this advertisement.
4. (Enlisted Only) Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position IAW AFI 36-2502, Paragraph 11.1.2.4.1.1.2.
5. Additional Requested Documents (**Required**): Last 3 Evaluations and Resume

Any questions or concerns please email the HRO Air-AGR Org Box at:

flanghq.hro.air-agr@us.af.mil

FAQs can be located at: <https://intelshare.intelink.gov/sites/jfhq-fl-hro/>

If you do not receive a disqualification email within two (2) weeks after the job closes, your application will have been forwarded to the hiring official(s).